



Leicester  
City Council

For internal use only by Members Support Team:

Unique reference number \_\_\_\_\_

Date scanned in \_\_\_\_\_

*This application will be considered as (please circle):*

Ward Action Plan

Community Cohesion

Ward Community Fund

2213

## Ward Meeting Grant Application Form

Please read the "Guide to Ward Meeting grants and how to apply" before you fill in this form.

On completion please submit a signed paper copy of the form to:  
Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

*Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.*

1. Name of Ward(s) to which you are applying for funding

Fosse ward.

LEICESTER CITY COUNCIL

24 JAN 2011

2. Name of your project/proposal

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MEMBERS' SUPPORT

Music Development Programme.

3. Name of group or person making the application

Woodgate Residents Association.

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

**Music Development Programme.** The Music Development Programme, which is held at the Woodgate Resources Centre, teaches children various musical instruments, at the moment guitar, keyboards, violin, recorders and singing. The programme has been running for four to five years starting with just guitars and keyboards. Two years ago a grant was received from Youth Music to increase the number of classes both in guitar and keyboards but also introducing violin, recorders and singing. At the moment there are about eighty children taking part in the programme.

The Youth Music funding runs out on the 31<sup>st</sup> March 2011. We are therefore looking for various funding opportunities. We have, or are in the process, of applying for grants from trusts and lottery based funding organisations for a further two year programme starting 1<sup>st</sup> April 2011 (the costings are based on the two year programme). We also charge the children for the music lessons, currently £20 for a ten week term. A grant from the ward fund will help us to leaver in money from the below mentioned sources.

5. Have you attached any supporting information? YES  NO   
(Please tick)

6. Does your organisation have audited accounts? YES  NO   
(Please tick)

*If yes please submit your latest set*

7. Does your organisation have a constitution? YES  NO   
(Please tick)

*If yes please submit your constitution (Articles and memorandum of Association)*

8. How much are you applying to the Ward Meeting(s) for?

This is for two years. We would ideally like £2,000 per year for the next two years. This would not start until April 2011.

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
Tutor Fees	£33,850.00	E	£4,000.00
Room Hire	£3,860.00	E	
Administration and Fees	£3,040.00	E	
Equipment	£800.00	E	
Publicity	£1,000.00	E	
Taster Days and Concerts	£2,025.00	E	
Contingencies	£725.00	E	
<b>Total</b>	<b>£45,300.00</b>	<b>E</b>	<b>£4,000.00</b>

We have put the £4,000 we are applying for against tuition fees but it is for the whole project.

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including: Yes.

Name, address, phone number and any other contact details of the funder.

The amount requested or received.

When do you expect a decision if you do not know already?

**Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.**

We estimate that we will get about £9,800 from the participants during the two years. The Woodgate Residents Association itself will also contribute £2,500 over the two years. The following grants are in various stages of progress.

Henry Smith Charity, 6<sup>th</sup> Floor, 65 Leadenhall Street, London E C3A 2AD. Tel No. 020 7264 4970. £20,000 grant application has been submitted. Hopefully it will go before their February panel.

Leicester City Council Cultural Activity Partnership Scheme, New Walk Centre, Leicester LE1 6ZG . £2,000 grant application will be submitted shortly.

Awards for All, Big Lottery Fund, Birmingham Centre, Apex House, 3 Embassy Drive, Edgbaston, Birmingham B15 1TR. £5,000 application is being worked on and should be sent in the next couple of weeks. We do not know when a decision will be made. This will be specifically for the holiday master classes and the taster days.



National Foundation of Youth Music, One America Street, London SE1 0NE.  
Tel No. 020 7902 1060. We will underspend on our current grant which runs out on the 31<sup>st</sup> March 2011 and are in the process of negotiating whether we can carry this over to the programme planned to start on the 1<sup>st</sup> April.

#### **Details of recipient**


If your application is successful the grant will be paid by cheque to your organisations bank account. Please provide the payee name which appears on the account.

Woodgate Residents Association.

Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

#### **12. Declaration and contact details**

I have read the '*Guide to Ward Meeting Grants*' and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate.

Name of contact person Geoff Forse	
Your position in organisation or group Chair	
Name of organisation or group Woodgate Residents Association	
Address Woodgate Resources Centre 36 Woodgate Leicester LE3 5GE	
Phone number 0116 2530717	Email woodgateresidents@ hotmail.com
Signature 	Date 21. 1. 2011

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding). Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 223 8827

**Failure to sign the form may result in delay in the processing of your application**